

Course Objectives & Outline

Basics of Leadership

What does it mean to be a leader? In this introductory course to leadership, participants are given the tools to make the shift from the doer to the leader. Organizations often promote people who are good at the doing (work tasks and assignments) to be the leader of the doing, without equipping them with the tools to be successful at leading others. As the Peter Principle tells us, this is often why new leaders fail which leads to diminished company results.

This course covers the basics of leadership including empowerment, delegation, character and practicing personal leadership to set a strong example.

Course Objectives:

Following the completion of this course, participants will be able to:

- Understand the shift from the doer to the leader.
- Understand the difference between a manager/boss and a leader demonstrated by behaving through empowerment.*
- Learn how to demonstrate positive personal leadership.**
- Create personal leadership goal(s).**
- Learn how to delegate.*
- Create a delegation action plan.
- Understand that character is the most important characteristic of a leader.

*Delegation and Empowerment can be delivered as stand-alone courses

**Positive Personal Leadership incorporates goal setting, action planning and time management and can be delivered as a stand-alone course or presentation.

The course follows an interactive format that caters to various learning styles. In addition, behavioral-based application and action planning is a part of every course Horizon Point facilitates.